



Silver Lake Conference Center

Job Description

Waterfront Staff

Reports to: Waterfront Coordinator

Position Purpose:

Waterfront staff work as a team to provide a safe and fun swimming and boating experience for conferees (campers), volunteers, and staff. With fellow Waterfront Staff teammates, plan, teach, coordinate, and carry out activities while guiding conferees in personal growth, faith formation, and living skills. Help each conferee experience the magic of Silver Lake.

Principal Duties:

- Assure safe operation of the swimming and boating waterfronts
 - Lifeguard during swimming and boating times
 - Enforce the rules of the waterfront, Silver Lake rules, camp behavioral covenant, and conference covenant
 - Give swim tests and evaluate swimming skills of campers
 - Monitor and report any safety concerns to supervisor
 - Inspect equipment daily and report required repairs as needed
 - Ensure program area meets all State statutes and ACA standards
 - Perform cleaning and light maintenance tasks as assigned
- Support the goals of the summer conferences
 - Deliver fun, engaging activities that promote camper growth
 - Encourage safe stretching of boundaries
 - Assist in creating daily activity schedules for assigned conferences
 - Maintain a high level of enthusiasm
 - Help create a magical experience for every conferee
- Train in Lifeguarding skills
 - Obtain American Red Cross Lifeguarding Certification with Waterfront Module
 - Participate in regular in-service training
 - Maintain conditioning required to constantly supervise campers and respond to emergency situations

Other Job Duties:

- Kitchen support as needed
- Participate in emergency drills
- Respond to emergencies
- Establish a positive and helpful environment, showing kindness to those we serve and the team

- Establish ways of work that will reduce waste of resources and respect and protect God's creation and promote sustainable practices
- Live, work in, and encourage a Christian community
- Uphold the rules and policies of Silver Lake Conference Center
- Other duties as assigned

Relationships:

The Waterfront Staff will work closely with the Waterfront Coordinator and fellow team members to ensure the delivery of a safe and high quality waterfront experience. Waterfront Staff will support the work of volunteer deans and counselors in creating a safe, fun environment that allows campers to grow.

Equipment Used:

- Lifeguarding equipment, including but not limited to rescue bouys, rescue board, throw rings, reaching poles
- A variety of hand tools and power tools
- Housekeeping equipment, including but not limited to cleaning chemicals, mops, brooms, vacuums, steam cleaners, washing machines, and dryers
- Van, truck, car, golf cart

Qualifications:

- Age 18 or older
- American Red Cross Lifeguard Certification (or ability to obtain such)
- American Red Cross Waterfront Module (or ability to obtain such)
- American Red Cross CPR for the Professional Rescuer (or ability to obtain such)
- Valid US Driver's License
- Satisfactory driving record
- Must submit health history record and examination form prior to first day of work
- Satisfactory background check
- Experience leading programs and activities with young people

Knowledge, Skills, and Abilities:

- Lifeguarding and/or boating experience preferred
- Understand the development needs of youth
- Ability to assess risk and take steps to mitigate
- Ability to relate to youth in a positive manner
- Ability to create an environment that promotes personal growth, community building, and teamwork
- Superior communication skills, including the ability to give clear verbal directions
- Ability to handle difficult or stressful situations in a professional manner
- Exhibit maturity
- Be an appropriate role model
- Be self-motivated

- Meet deadlines
- Work in an organized manner
- Live by the Rules and Covenant and policies of Silver Lake Conference Center and the Southern New England Conference of the UCC.

Physical Aspects of the Job:

- Ability to work for long periods of time without sitting
- Ability to work outside in variable weather conditions
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques
- Ability to lift 50 pounds
- Ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury)

Term of Service: This is a seasonal position to serve Silver Lake's summer program. Dates of service will be defined in a written letter of agreement and will include the pre-summer Staff Development Program.

Compensation: 2022 compensation rates will be set in early 2022.