



Silver Lake Conference Center

Job Description

Adventure Team Specialist

Reports to: Adventure Team Coordinator

Position Purpose:

Adventure Team Specialists work as a team to provide a safe and fun Adventure Program for conferees (campers), volunteers, and staff. With fellow Adventure Team (A-Team) Staff teammates, plan, teach, coordinate, and carry out activities while guiding conferees in personal growth, faith formation, and living skills. Help each conferee experience the magic of Silver Lake.

Principal Duties:

- Assure safe operation of the Adventure Program
 - Become familiar with Local Operating Procedure manuals
 - Ensure the safety of all participants
 - Fit participants with appropriate safety equipment
 - Instruct participants in safe operation of all equipment
 - Enforce rules of the Challenge Course
 - Follow and enforce current best practices concerning Covid-19 mitigation
 - Monitor and report any safety concerns to supervisor
 - Inspect equipment daily and report required repairs as needed
 - Ensure program area meets all State statutes and ACA standards
 - Perform cleaning and light maintenance tasks as assigned
- Deliver a fun and challenging Adventure Program experience
 - Deliver fun, engaging activities that promote camper growth
 - Encourage safe stretching of boundaries
 - Celebrate participant successes
 - Assist in creating daily activity schedules for assigned conferences
 - Maintain a high level of enthusiasm
 - Help create a magical experience for every conferee
- Train in Challenge Course skills
 - Attend annual ropes course training (minimum of 24 hours)
 - Participate in regular in-service training
 - Maintain conditioning required to constantly supervise campers and respond to emergency situations

Other Job Duties:

- Kitchen support as needed

- Participate in emergency drills
- Respond to emergencies
- Establish a positive and helpful environment, showing kindness to those we serve and the team
- Establish ways of work that will reduce waste of resources and respect and protect God's creation and promote sustainable practices
- Live, work in, and encourage a Christian community
- Uphold the rules and policies of Silver Lake Conference Center
- Other duties as assigned

Relationships:

The A-Team Staff will work closely with the A-Team Coordinator and fellow team members to ensure the delivery of a safe and high quality Adventure Program experience. A-Team Staff will support the work of volunteer deans and counselors in creating a safe, fun environment that allows campers to grow.

Equipment Used:

- Field games props
- Low Ropes elements
- High Ropes belay equipment, including but not limited to carabiners, ropes, belay devices, harnesses, helmets, rescue equipment, maintenance equipment
- A variety of hand tools and power tools
- Housekeeping equipment, including but not limited to cleaning chemicals, mops, brooms, vacuums, steam cleaners, washing machines, and dryers

Qualifications:

- Age 18 or older
- Experience and knowledge of Challenge Course activities preferred
- Experience leading programs and activities with young people
- First Aid/CPR certification, or ability to obtain such
- Must submit health history record and examination form prior to first day of work
- Satisfactory background check

Knowledge, Skills, and Abilities:

- Understand the development needs of youth
- Ability to assess risk and take steps to mitigate
- Ability to relate to youth in a positive manner
- Ability to create an environment that promotes personal growth, community building, and teamwork
- Superior communication skills, including the ability to give clear verbal directions
- Ability to handle difficult or stressful situations in a professional manner
- Exhibit maturity
- Be an appropriate role model

- Be self-motivated
- Meet deadlines
- Work in an organized manner
- Live by the Rules and Covenant and policies of Silver Lake Conference Center and the Southern New England Conference of the UCC.

Physical Aspects of the Job:

- Ability to work for long periods of time without sitting
- Ability to work outside in variable weather conditions
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques
- Ability to lift 50 pounds
- Ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury)

Term of Service: This is a seasonal position to serve Silver Lake's summer program. Dates of service will be defined in a written letter of agreement and will include the pre-summer Staff Development Program.

Compensation: 2022 compensation rates will be set in early 2022.