



Incident Report

Date of Report _____ Name of Reporter _____

Date of Incident _____

Persons Involved _____

Witnesses to the Incident _____

Nature of Incident _____

Brief Description of Incident _____

Action Taken _____

Directors Notified? (Circle one) No Yes When? _____

Parents Notified? (Circle one) No Yes When? _____

Other Follow-Up Information _____

Signature of Reporter _____ Date _____

Signature of Director _____ Date _____