



Missionary Society of Connecticut
Silver Lake Conference Center

Job Description

Resource Aide

Reports to: Resource Coordinator

General Description of Duties:

Provide service and resources in support of Deans and their Conferees.

Principal Duties:

- Teaching
- Planning
- Preparing
- Kitchen rotation as assigned
- Provide programming support for games and night activities
- Other duties as assigned.

Minimum Qualifications:

- Age 17 or older
- Excellent customer service skills
- Must be child/camper-centered
- Self motivated
- Working knowledge of games leadership
- Working knowledge of song leading
- Working knowledge of campfire activities
- Utilize appropriate safety equipment, and insist that others do also.

The successful candidate will be able to:

- Schedule self to meet a variety of Conference schedules and goals.
- Organize a variety of tasks and projects to meet deadlines.
- Adapt easily and cheerfully to sudden changes of plan.
- Work well to manage distractions.
- Choose activities that are appropriate to the age and abilities of each group of Conferees.
- Teach and lead games, songs, and campfire activities
- Weave faith development in, and relate Christianity to, all activities and encourage conferees to explore their faith and faith questions as an important part of what ever you are doing with them.
- Remember to pray, as needed!
- Show a sense of pride in service to the Ministry of Silver Lake Conference Center.
- Work in ways that reduce waste and respect and protect God's Creation.

- Promote sustainability practices.
- Exhibit and practice care and value of equipment and resources of SLCC.
- Live and work in and encourage a Christian community.
- Inventory, pack, and store supplies at the end of the season.
- Evaluate current season and make recommendations for future seasons

And will:

- Exhibit maturity
- Be an appropriate role model
- Be self motivated
- Meet deadlines
- Work in an organized manner
- Live by the Rules and Covenant and policies of Silver Lake Conference Center and the Missionary Society of Connecticut.

Term of Service: The assignment will be defined in a written contract. It is a seasonal position to serve summer Conferences.

Compensation: Salary will be defined in a written contract, and will be based on experience.